



Moving Rules and Regulations

February 26, 2021

1. A moving date and time must be scheduled at least seven (7) days in advance with the property management company.
2. Moves can only occur during the weekdays of Monday through Friday from 8:00 AM to 6:00 PM.
3. Prior to the move, an inspection will be performed, typically on the move in date. It is not necessary for the Owner to be present for this inspection. A moving form will note any damage and be left on the Owner's door. If the Owner observes any damage to the elevators or common areas prior to the move that is not indicated on the form, or if the completed moving form is missing, the property management company must be contacted before the move begins.
4. The property management company will be notified after move is completed. They will perform an inspection in the presence of the Owner, the Owner's agents or tenants when possible.
5. Owner of the unit that is moving assumes responsibility for all damage to 90 Fairlie Condominium that occurs as a result of the move.
6. Any moving company used must maintain liability insurance. A certificate of insurance must be presented to the property management company before the move.
7. If the outside doors are propped open, they must be attended at all times.
8. A move-in/out fee of \$250.00 is required to defray the costs incurred by the Association. This fee is subject to modification by the management company with approval by the Board. This applies to each change in ownership of the Unit or to each change in Occupancy of a Unit.
9. A refundable damage deposit of \$500.00 is required prior to an Owner's or Tenant's move-in date and move-out date.

These rules apply to moving into or out of any Unit. Violations of these rules shall be subject to a fine levied in accordance with the bylaws of the Association.